

Seaford District Library

Board Meeting Minutes

Date: April 16, 2026

Time: 5:00 p.m.

Location: Online via Microsoft Teams

I. Call to Order

The meeting was called to order at 5:00 p.m.

Opening remarks and roll call were conducted.

Approval of previous meeting minutes took place.

II. Public Comment

The floor was opened for public comment.

N/A

III. Reports

Library Director's Report

Rachel provided updates regarding the fingerprinting program.

Rachel also discussed grants and fundraising efforts for 2026. The library was awarded a \$1,000 programming grant.

Treasurer's Report

The Treasurer's Report was presented.

checking \$ 60,645.89
savings \$ 55,002.14
credit balance \$ 9.52

Tracy made a motion to approve the Treasurer's Report. Jose seconded the motion. Motion carried.

Discussion included payroll budgeting and staffing needs for maintaining operational hours. It was noted the library is currently under budget for payroll. Discussion also included the possibility of hiring a part-time employee for the summer. Approximately \$8,000 or more may be needed next year to maintain all operational hours.

Ronnie Parker made a motion to add the budget allocation. Tracy seconded the motion. Motion carried.

IV. Old Business

Hours Signage from Tower Signs

Discussion was held regarding signage from Tower Signs.

A bid of approximately \$250 was discussed, with the sign itself estimated at approximately \$40. Total projected cost was estimated around \$100 depending on final specifications and installation needs.

V. New Business

Removal of RFID Gates

The Board discussed the RFID gates located in the library. Staff explained the gates are used for books and have been nonfunctional. ^{Jeremy} Jeremy obtained a quote of approximately ~~\$7,000~~ ^{\$17,000} for replacement.

Board members discussed concerns that the gates may create accessibility issues and operational complications, particularly involving books transferred from other libraries. It was also noted that many patrons believe the gates function as metal detectors, creating a perceived sense of security.

Rachel stated the gates are currently turned off and not operational.

Jose made a motion to remove the RFID gate from the middle area of the library. Ronnie seconded the motion. Motion carried.

Library Hours Review

The Board reviewed library operating hours.

Discussion included adding Thursday hours from 10:00 a.m. to 6:00 p.m. beginning June 1, 2026.

Ronnie made a motion to add the additional Thursday hours. Jose seconded the motion. Motion carried.

It was noted that June 1, 2026, falls on a Monday.

VI. Announcements

After School Gaming Program for Teens

Rachel discussed regulations and structure for the after-school gaming program.

The Board discussed internet accessibility and supervision concerns. At present, participants have open access within the library, though internet access requires a library card.

The program will include a limited number of gaming consoles with increased restrictions and age-appropriate content. Consoles discussed included PS2, PS3, and Xbox systems. Rachel stated she would donate consoles for the program.

Key Donations

Davis Keys provided duplicate keys to the library at no cost.

VII. Executive Session

Jose made a motion to enter Executive Session at 5:21 p.m. Tracy seconded the motion. Motion carried.

Executive Session included discussion of personnel matters.

Tracy made a motion to exit Executive Session at 5:35 p.m. Ronnie seconded the motion. Motion carried.

VIII. Adjournment

Tracy made a motion to adjourn the meeting at 5:36 p.m. Ronnie seconded the motion. Motion carried.

minutes prepared by Jose Santos